



## SEXUAL VIOLENCE CENTER JOB DESCRIPTION

- TITLE:** Youth Advocate
- HOURS:** Our office hours are Monday through Thursday 8am-8pm and Friday 8am-4pm. This position works full-time within those hours. Some evenings and weekends, as needed.
- RATE:** \$40,000 - \$43,000 annually
- LOCATION:** The Sexual Violence Center is housed at 2021 E Hennepin Ave, Suite 418, Minneapolis but SVC provides services in various locations across Carver, Hennepin, and Scott counties.
- BENEFITS:** Medical, dental, life, long-term disability. Vacation time, sick leave, and holidays.

The Sexual Violence Center (SVC) is a dedicated rape crisis center serving Carver, Hennepin, and Scott counties. We support people who have experienced sexual violence through our 24-hour telephone crisis line, individual counseling, support groups, hospital and legal advocacy. All of these services are provided at no-cost to the individual.

For more information about our work, visit: [www.sexualviolencecenter.org](http://www.sexualviolencecenter.org).

This position offers the opportunity to build our youth program from the ground up. The person in this role will elevate the voices and leadership of the youth we work with (ages 12+) and increase support for youth in communities, schools, and other youth-serving programs. The Youth Advocate provides services in Carver, Hennepin, and Scott counties.

### Primary Duties and Responsibilities:

- Provides individual counseling, advocacy, and general support services in school and court settings.
- Coordinates, plans, and co-facilitates youth support groups.
- Designs and evaluates recruitment strategies to increase community participation in youth programs as needed.
- Maintain up to two crisis unit shifts per week (including one closing shift.)
- Help cover direct services, when necessary. This includes individual counseling, support groups, medical and legal advocacy.
- Design, facilitate and present community education and professional training as appropriate for school personnel and other youth-serving agencies.
- Forms partnerships with schools and other youth-serving agencies across Carver, Hennepin, and Scott counties in order to facilitate the provision of advocacy services within those organizations.
- Work with the Volunteer Services Manager to recruit volunteers for youth events and program activities.

- Responsible for coordination of resources and activities for annual youth leadership cohort.
- State-mandated 40-hour Sexual Assault Advocacy Training will be provided.

**Preferred Qualifications:**

- A strong commitment to social justice.
- Candidates who are bilingual in English and one of the prevalent languages in our service delivery area (i.e. Spanish, Somali, Hmong) strongly encouraged to apply.
- Direct service advocacy experience in sexual violence or related fields.
- Experience working directly with youth, especially experience empowering young people.
- Skill and willingness to recognize the experiences and knowledge of young people; share leadership and encourage youth-led facilitation.
- Comfort and skill providing presentations and training.
- Access to reliable transportation and the ability to travel within the Sexual Violence Center's service area (Carver, Hennepin, and Scott counties.)
- Demonstrated ability to work and build respectful relationships with people from diverse backgrounds.
- A team-oriented person who will foster a positive working environment.
- Flexible and adaptable to a fluid work environment.
- Excellent customer service skills; ability to work with victims/survivors and community partners in a friendly, cooperative, and professional manner.

All persons of every race, ethnic background, spiritual belief, economic status, gender, gender identity, sexual orientation, age, or personal ability, are equally affirmed into community, leadership, and employment at the Sexual Violence Center.

To apply, visit our website at [www.sexualviolencecenter.org](http://www.sexualviolencecenter.org) and click on "Get Involved."

This position is open until filled. **No phone calls, please.**

*Disclaimer: The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications, and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job to designate other functions as essential at any time. This job description is not an employment agreement or contract.*